

Next meeting: Tuesday, September 19, 2019, 6:30 pm McNail Riley House, 601 W.13th Ave. Eugene (13th & Jefferson)

Attendees: Karen Washburn, Dick Graveline, Nina Fernstrom Duong, Beth Johnson, Sandy Segna, Claire Delffs, Debbie Christensen, Tracie Manso, Robin Russell, Ted Ernst, Merry Newcomer, Hal Mathew, Frank Gosar, Claire Delffs, Ziggy Blum, Sandy Brown, Faith Rahill, Linda Williams, Laura Jackson, Chris Polich, Dawn Craig, Nicole Hummel, Maria Counts, Tea Duong, Amy Hess

Recorder: Maria Counts

Meeting Began at 6:30 p.m. (McNail Riley House)	
Minutes	Next Steps/Decisions
The Minutes were approved from last meeting (Moved, Faith Rahill; Second, Merry Newcomer).	Minutes approved
Reports from Chairs	

Registrar

Debbie Christensen reported that we had 80 applicants and 57 booths. 1 drop, so 79 applicants left.

Sponsorship

Nancy Adams acquired \$150 from Kiva, \$25 from Sweet life and \$25 from Cornucopia.

Graphics

Frank needs photos for publicity, 300 dots per inch.

Publicity

Contacted various non profit media sources.

Building

No fees have changed.

Info Packs

Let Beth know if Dates Numbers or any info is wrong.

Treasurer

Building reservation and contract is done, bill paid in full. Will pay Insurance in September.

Webmaster

Merry Newcomer Emailed Cecile about the website and will continue to keep website updated.

Credit and Debit

Will rent 4 or 5 visa/square machines from OPA. Will make bookkeeping super easy. Will provide our own Hot Spot.

Gallery Set-up

Will rent a truck and pick up pedestals and other equipment from Georgies, before the show. May need to make special arrangements to return equipment on Monday, as Georgies is closed on Mondays.

Other business

We decided to have any future memorials consist of a single piece of the artists' work,

displayed in the Gallery, instead of having memorials in a booth or other space.

2019 Meeting Dates		
<p>March 5, Application Meeting June 4, Move-in Packet and Booth Selection Meeting September 3, Last Meeting before the show November 4, Wrap up Meeting</p> <p>Show: Oct 11-13, 2019</p>		
Adjourn		
<p>7:00 PM (Moved, Frank Gosar, second, Beth Johnson) Unanimously Approved. 7:15 PM Booth Selection meeting</p>	Unanimously approved.	