

Clay Fest Minutes
Feb 1, 2011

Attendance: Leslie Friedman, Avi Harriman, John Siwinski, Susan Siwinski, Merry Newcomer, Faith Rahill, Barb Haddad, Tea Duong, Don Clarke, Linda Williams, Tracie Manso, Karen Washburn, Frank Gosar, Robin Russell, Elaine Pruett, Pat Brooks, Judith Cross, Katie Swenson, Elise Corin, Michael Fromme

Don Clarke moved and Elaine Pruett seconded that we accept the policies as amended and emailed by Karen. Motion passed.

Budget

Building	2100
Cash	0
Chair	3300
Credit/debit cards	100
Demonstrations	75
Gallery	70
Graphics/Poster	1300
Kids Clay	35
Mailing	2500
Pipe and Drape	2500
Postering	20
Publicity	3800
Registrar	45
Sales	200
Secretary	15
Security/info	175

Set-up	715
Signage	500
Sponsorships	10
Treasurer (+ Bookkeeper)	525
Webmaster	60
Work shifts	0
Gala (music/photo)	315

Other

Transfer to Local Clay	500
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Frank moves and Pat seconds that we donate \$500 to Local Clay.

Linda will buy a first aid kit for the info desk.

Frank moves and Faith seconds that we approve the budget.

Application changes - Judith changed times for gallery setup committee.

Eliminate Booth 12 as a booth and change it to a 7x7 gallery storage space. Make booth 15 a full booth to retain the revenue.

Faith moves and Frank seconds that we recombine pipe and drape with setup. Motion passes. Linda will be trainee for setup/p&d.

Merry asked that every chair find their job descriptions on the website. Send corrections to her.

Frank wants publicity photos for the bookmarks. Resolution 256-300 dots per inch.

Next meeting March 1 at Georgies. Bring ideas for music.

Frank moves to adjourn, Elaine seconds.